



The University's Real Living Wage has been increased to a minimum of **£10.90** per hour, effective from 15th May 2023.

This increase will be above the Government's National Living Wage, currently set at £10.42 per hour.

To facilitate this change, all relevant assignments will have the minimum rate of pay uplifted to £10.90 per hour. This change will be applied automatically to the QWork System as of Monday 12th June and no action is required by Hiring Managers.

Hiring managers please note that once the pay rate is uplifted, assignments cannot be put onto the QWork system at a rate of pay less than £10.90 per hour.

Also, the above pay rates will only be automatically applied to any unsubmitted, unapproved and approved timesheets. Any modification to current/ended assignments will not affect timesheets that were processed before the change was made, to ensure back-pay is correctly calculated we, at QWork Admin, will have to manually review all timesheets between 15th May to 11th June. This back-payment will be added to the June pay period.

If you have any queries regarding this change, please get in touch.

Many thanks,
QWork Team